



Supervisor – Mental Health Team

1 Regular Part-Time Position, 0.6 FTE (21 hours/week)

Parkdale Queen West Community Health Centre (Parkdale Queen West CHC) is a dynamic, community-based health care organization serving mid-west downtown Toronto. Offering a broad range of services, including primary health care, dental care, harm reduction, health promotion, counselling, and community development programming, we are also committed to serving people who face barriers to health care, and we strive to reduce these barriers. PQWCHC is a multi-sited organization.

General Responsibilities:

The Supervisor of the Mental Health team is responsible for supporting/coordinating audit and review processes, discussing audit and client feedback and associated improvement opportunities with counsellors and case managers, and leading/supporting administrative operations related to quality improvement. The Supervisor supports the development and implementation of policies and procedures and ensures compliance with those. Case assignment is also a responsibility and involves understanding the client's needs and the counsellors' areas of expertise. Administrative duties include assisting with proposals, budgets and reports, developing the agenda for team meetings, and assisting staff with technical issues related to the EMR/virtual care.

Qualifications:

1. MSW or equivalent.
2. Two to three years' experience in a community health and/or social service environment.
3. Knowledge of therapeutic assessment, formulations and treatment modalities.
4. Some knowledge or experience with outcome measures and other research methodologies.
5. Knowledge and utilization of electronic record systems; knowledge and experience with Practice Solutions Suite (PSS) is an asset.
6. Experience working in and/or managing in a unionized setting is an asset.
7. Excellent verbal and written communication skills.

Compensation: Competitive salary (commensurate with experience) plus Benefits and HOOPP (Healthcare of Ontario Pension Plan)

If you are interested in joining in a creative and dedicated team to make things better, we want to hear from you! Please send your resume and cover letter **in a single document** (MS Word or PDF format only) to hire@pqwchc.ca, quoting "**Supervisor – Mental Health Team**" in the subject line. Please submit your application by 5:00 pm of May 18, 2021. We truly appreciate your interest; however, only those candidates selected for an interview will be contacted. Please note that applications will be reviewed as they come in and the posting will be taken down once a suitable candidate is hired.

We truly appreciate your interest; however, only those candidates selected for an interview will be contacted. Please also note that the successful candidate will be required to provide a criminal reference check as a condition of employment.

PQWCHC is committed to the principles of access and equity. PQWCHC is committed to reflecting the diversity of the communities it serves and we encourage applicants who reflect Toronto's indigenous, LGBTQ2, racial, and cultural diversity. We welcome and encourage applications from all qualified candidates, including people with disabilities. Accommodations are available on request. Parkdale Queen West CHC is in full compliance of the Ontario Human Rights Code and does not discriminate on the ground of records of offenses.

PQWCHC is committed to the principles of access and equity. PQWCHC is committed to building an organization that reflects the diversity of communities we serve. We encourage applications from members of Indigenous, Black and other racialized communities; Two-Spirit, non-binary, LGBTQ people; people with disabilities; and members of other equity seeking groups. Accommodations are available on request. Parkdale Queen West CHC is in full compliance of the Ontario Human Rights Code and does not discriminate on the ground of records of offenses.