

Manager – Health Promotion

Full Time Permanent Position at 1.0 FTE (37.5 hours/week)

Parkdale Queen West Community Health Centre (PQWCHC) is a dynamic, community-based health care organization that has historically served mid-west downtown Toronto and now provides outreach services to across the entire city. Offering a broad range of services, including primary health care, dental care, harm reduction, health promotion, counselling, and community development programming, we are also committed to serving people who face barriers to health care, and we strive to reduce these barriers. PQWCHC is a multi-sited organization.

We are seeking an experienced Manager who will ensure the effectiveness and efficiency of the Health Promotion and Perinatal team across all sites and partner locations through leadership of front-line staff. Reporting to the Director of Mental Health and Community Supports, the Manager will ensure that the Health Promotion portfolio is responsive to the needs of PQWCHC clients and the wider communities through a Health Equity and Population Health lens. This position will also provide organizational leadership support to the Niiwin Wendaanimak Indigenous Wellness program staff and advisory council.

General Responsibilities:

- Supervise and manage the performance of a strong interprofessional team, ensuring high standards of care and service provision are maintained.
- Recruit and onboard new team members as needed.
- Provide operational management and support, including managing budgets, work plans, data analytics, and quality improvement initiatives.
- Prepare appropriate reports for organizational and funder requirements.
- Manage the coordination of service delivery within the context of the Community Health Centre Model of Health and Well-being.
- Participate on project and planning committees as required.
- Work with staff teams and partner organizations to respond to organizational and community needs.
- Ensure progressive community outreach, partnership development and sustainability.
- Lead and participate in team and partner meetings and committees, cross-organizational initiatives and events to ensure alignment and maximize collaboration.

Qualifications:

- Degree from a recognized university in a relevant discipline and/or significant related experience.
- Thorough knowledge of legislation relevant to the position, including Ontario Human Rights Code, Personal Health Information Protection Act, Occupational Health and Safety Act, and Employment Standards Act.
- Thorough understanding of systemic issues which affect service users and staff.
- 3-5 years experience developing, supervising, evaluating, training, and coaching staff; experience in a unionized environment is an asset.
- Experience working with staff and service users who come from diverse racial, gender, ethnic, and cultural backgrounds and who may have lived experienced of homelessness, living in poverty, mental health, social isolation, and substance use.
- Highly developed skills in community development and teambuilding.
- Demonstrated background in program planning, implementation, and evaluation from a lens of health promotion/population health
- Experience working with Indigenous communities, particularly in an urban environment.
- Experience in partnership development and relationship management
- Financial and budget management skills.
- Demonstrated commitment to harm reduction, trauma-informed, and anti-oppression practices.
- Crisis intervention and prevention, conflict resolution, and negotiation skills.
- Excellent written and oral communication skills.
- Computer literacy.

Compensation: \$84,226 to \$101,477 per annum, plus Group Benefits plus HOOPP (Healthcare of Ontario Pension Plan)

If you are interested in joining in a creative and dedicated team to, we want to hear from you! Applicants, please send your resume and cover letter **in a single document** (MS Word or PDF format only). Please apply using the form at the bottom of the PQWCHC employment page: <https://pqwchc.org/contact/employment/>

The deadline to apply is 5:00 pm on February 21, 2025

Job ID: 2025-003

PQWCHC is committed to the principles of access and equity. PQWCHC is committed to reflecting the diversity of the communities it serves and we encourage applicants who reflect Toronto's Indigenous, LGBTQ2, racial, and cultural diversity. We welcome and encourage applications from all qualified candidates, including people with disabilities. Accommodations are available on request. Parkdale Queen West CHC is in full compliance of the Ontario Human Rights Code and does not discriminate on the ground of records of offenses.



Please also note that the successful candidate will be required to provide a police vulnerable sector check as a condition of employment, however strong consideration is made to the type of offense. Employment is conditional upon having had a full series of COVID-19 vaccinations (as per Ontario Health) 14 days before starting employment.